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*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 9 September 1957

FROM : Chief, Foreign Documents Division

SSB

SUBJECT: FDD Monthly Progress Report -- August 1957

ADMINISTRATION

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1. The number of personnel charged against ceiling as of 31 August was

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3.  is on special assignment from 18 August to 8 September to accompany a delegation of  experts to meetings of the Institute of Radio Engineers at San Francisco, and of the International Scientific Radio Union at Boulder, Colorado.

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4. On 29 August,  returned from a three-month trip to the Far East where he surveyed foreign document exploitation activities.

5. The Division reviewed a list of U. S. colleges with foreign-language departments to evaluate them as to potential sources for recruiting.

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6. Approval was sought for use of FDD employees in off-duty hours for contracting  inasmuch as a number of employees are seeking outside employment. The Office of Personnel disapproved. The opinion of the Office of the General Counsel was that legally and administratively the plan was not feasible. This matter has been dropped.

7. The FDD Budget for FY 59 was completed on 27 August.

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8. On 19 August, [ ] spoke on FDD operations at the 12th Intelligence Orientation Course.

25X1A 9. The FDD Intensive Rumanian Reading Class IV with one student ended on 19 August.

[ ] completed two months' study in comparative linguistics at the [ ] on 15 August. 25X1A

25X1A 10. The Division prepared a roster of personnel who will receive the initial Asiatic flu shots when they become available.

11. [ ] Office of Security, visited the Division to work out with the Division Security Officer cover arrangements for the [ ] 25X1A

25X1A 12. [ ] OCR Space Planning Officer, discussed with the FDD Space Officer location of Acquisitions Branch, OCR, to maintain its proximity to FDD.

OPERATIONS

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2. Reference to the CTS Index prevented 197 cases of duplication totaling 4250 pages. 25X1A

3. A new contract form has been drawn up by Contract Personnel Division, Office of Personnel, for the use of [ ] simply changes the rate of compensation from a paragraph within the contract to an attached fee schedule which can be more easily amended as required. 25X1A

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4. A requirement has been received from FE Division to exploit [ ] reels, containing an estimated [ ] pages, of Vietnamese. Priority procedures have been arranged and the main effort of FDD's Vietnamese Section will be devoted to this material for the coming year.

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5. Several meetings were held with [ ] regarding RPB needs for information from publications vis-a-vis the question

[ ]

In conjunction with this, discussions were held with International Communism Division, DDP, regarding their need for information from party theoretical journals; these were found to parallel closely RPB's needs.

6. By direction of the DD/I, covert material received by his office and formerly routed through OCR to FDD for abstracting, henceforth will be sent directly from the Office of the DD/I to FDD for exploitation. Material of no value will be destroyed.

7. The OCB reviewed on 16 August an ad hoc committee recommendation concerning the screening of captured German documents held by the Defense Department. It approved the procedure that the Defense Department would continue screening these documents in accordance with U. S. policy statements as to which documents may be returned and which will be retained permanently. It was agreed that CIA would not participate in the screening.

8. Duplicate subscriptions of numerous newspapers and periodicals have been placed to serve the needs of the field office operations. A study of economic methods for reproducing copies of such source material is being continued with the cooperation of Printing Services Division, OL, and Management Staff.

9. Commendation

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[ ]

10. Liaison activities (other than CIA)

Department of State

With Division of Research for USSR and Eastern Europe, Mr. Royce Lowry, to discuss program guidance matters affecting political and sociological reporting on Poland. Also with Mr. Stephen Peters of this Division to discuss similar matters concerning Rumania and Albania.

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With Division of Research for Far East, Mr. Harald W. Jacobsen and Mr. F. Dawson, to clarify requirements on coverage of Communist China in scheduled FDD reports.

Department of the Army

With Production Division, ACSI, Mr. Warren Darkew, to discuss FDD coverage of military information on Burma.

With the Office of the Surgeon General, Dr. Myron Gordon, to acquaint him with the scope of FDD coverage of Soviet medical literature.

With Logistical Intelligence Branch, Office of the Chief of Ordnance, Mr. John O. Moser, to furnish material on [ ] automobile industry.

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Department of the Air Force

With AFCIN, Miss Patricia Sinnott, to discuss program guidance matters affecting Soviet order-of-battle information. Also with Mr. B. H. McFeely, AFCIN, to discuss biographic coverage of Chinese Communist military personnel.

With Air Research Division/LC, Mr. L. Boszormenyi, to acquaint him with current Hungarian pictorial publications. Also with Mrs. J. C. Katz to discuss ARD requirements for information on Communist China.

US Information Agency

With Production Division, Mr. Theodore A. Wertime, to discuss program guidance concerning FDD scheduled reporting on Communist China.

11. Special services rendered

DDP -- Reverse translation, English to German, of a 5-page document titled "Communism is not Socialism."

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Office of Training -- Reverse translation, English to Spanish, of graphic material on "Communist Party Organization."

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[redacted] assisted  
on a testing panel in oral French and [redacted] tested an  
applicant in spoken Arabic.

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[redacted]  
Office of Research and Reports -- Performed oral review  
of Czech and Albanian documents, one day each.

Office of Scientific Information -- For Medical Division,  
prepared advance copies of a translation of "Public Health in the  
USSR, A Statistical Handbook" for use of a delegation of U. S.  
medical doctors bound for Moscow.

12. Outstanding reports

FDD Translation No. 647 -- USSR Industry-A Statistical  
Compilation (this national-level statistical handbook is the first  
to deal with the broad picture of Soviet industrial development  
issued by the Soviet government for about 20 years)

FDD Summary No. 1421 -- Weekly Information Report on  
Communist China (162) (a report on number of workers and staff  
members in Shanghai in first quarter of 1957 with statistics on  
education, production rates, and wages; also a report on increase  
in number of women workers and staff members in Harbin for 1956,  
p 66ff)

[redacted]

J. J. BAGNALL

Enclosures: 2

1. Statistical Report on FDD Operations
2. Details of Personnel Actions

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